



Departure Banking Guidelines & Tips

You have many important tasks as you prepare for your departure. One of your key priorities will be to maintain bank account access after you leave in order to receive security deposits, final payments, and transfers.

Banking Best Practices

- Update contact details, email, address, and phone number with information that will apply after you leave the US
- Update the contact preferences with a personal email address that you will have regular international access to (not a US phone number for example)
- Update single-use security protections and codes to be sent to personal email address rather than a US phone
- Many if not all these details can be accomplished online while still in the US
- Some banks you may need to talk to someone to update with international details
- Some banks will not allow a foreign address – in this case a trusted colleague or work address could be used
- Keep accessible your account details should you need to call for support (debit card number, account number from a statement or screenshot, etc.). Knowing what US state you opened the account in will also be helpful
- Banks will have a number to contact them in the US and a number to call for support outside the US. Use the number that applies and a quick internet search for “Customer Service Support Phone Number for XXXX Bank outside the US” will give you the most current number to call
- Due to US privacy laws, you will need to contact your bank and update directly. Your consultant can answer general banking questions and help you find a contact number as needed