



What is zInspector?

zInspector is a third- party property inspection app that can be downloaded easily to your Android/ Apple device. This app is used by property inspectors and management companies all over the world. You can also access it online at <u>www.zInspector.com</u>.

Why not use Assignment Pro?

Due to several challenges with supporting the Property Condition Report in Assignment Pro, it was decided that zInspector would be the preferred platform to use going forward.

Why did IOR choose zInspector?

The app is easy to learn, navigate and provides a professional property condition report. Our favorite features are (just to name a few!):

- Unlimited photos that you can edit and label,
- Modifying the report to fit the property (this should be set up before arriving at the property to be inspected),
- No need for Wi-Fi service, signing capabilities for the assignee/landlord

Unlimited pictures are great but will they take up space in my phone?

When taking pictures within the zInspector App, no photos will be saved to your phone.

What if the landlord/property management company has their own form?

You would use their form instead of zInspector.

How do I send my report to my DPM and assignee?

Once the inspection has been completed, you will "submit" the report to your DPM by entering their email address right from the app.

A warning popped up saying I have payment issues, what does that mean?

Don't worry, your data is all saved! Let the PropertyInspectionTeam@iorworld.com know.

My assignee sent me pictures after I submitted my report, what do I do?

At the end of the instructions is a section called Adding Pictures after the Report is submitted.

I don't want to use my cellular data to complete the property condition report on the app.

Don't worry! Next time you are in a wi-fi zone, your data will update. No need to do anything!

I added pictures to the wrong report, what do I do?

Contact the <u>PropertyInspectionTeam@iorworld.com</u>. Include the address of the property and which pictures need to be removed.

I accidentally added personal pictures to the report, what do I do?

Contact the <u>PropertyInspectionTeam@iorworld.com</u>. Include the address of the property and which pictures need to be removed.

I am overwhelmed with the new app. The paper was so much easier. Can I skip it?

IOR has started using zInspector for a more uniform report for all of their clients. If the instructions/app are too overwhelming, please contact the <u>PropertyInspectionTeam@iorworld.com</u> and ask for help. We will not be accepting "paper" reports any longer.

What should I do first?

Send an email to propertyinspectionteam@iorworld.com (also copied above) and request an invite to download the App. You will receive an email from zInspector with the download instructions. Please follow the instructions carefully. Once you are able to sign in, you will use the following information for the first time and then be prompted to change your password.

Username- Email Address Password-123456