**Stalled Lessons Check-In**

***Send this to your student if you haven’t heard from him/her in a while and are trying to encourage them to resume lessons. IOR is also happy to step in if you don’t feel comfortable with this.***

Dear student,

I hope all is well! We haven't had a language lesson since (date); are you ready to resume lessons? If you need to adjust your schedule, I’d be glad to adjust our previous lesson times to accommodate any changes in your schedule. You also have the convenient option of virtual lessons if your schedule does not allow for face-to-face meetings.

Please let me know if you need to pause lessons so that I can keep IOR informed. I look forward to resuming lessons whenever you are ready!

Sincerely,