



Relocation Guide

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IOR makes every effort to ensure that the information contained in this guide is as current as possible. If you notice errors, or information which is no longer accurate, please contact us immediately so that we may correct the issue.

TABLE OF CONTENTS

WELCOME AND OVERVIEW
EMERGENCY
HOUSING5
LOCAL REGISTRATION
SCHOOLS IN YOUR AREA13
BANKING14
PUBLIC TRANSPORTATION/DRIVING16
LIVING AND SHOPPING
PET RESOURCES
AREA MAP19
TRANSFEREE RESOURCES
US IDIOMS
PUBLIC HOUDAYS

WELCOME AND OVERVIEW

Denton

Most Livable City in Texas 2014 & 2015! <u>Denton's</u> artistic, active residents earned the city a spot on livability.com's recent national list, Top 100 Best Places to Live. Denton's downtown area is the focus of the community where history is preserved, businesses thrive, and citizens and visitors dine, shop, live, and enjoy the arts and entertainment. Unique retailers, fabulous cuisine, a variety of business and personal services, and entertainment – live music, galleries, museums, theatres – come together in Downtown Denton.

Denton is consciously green. Attractive, safe and well-maintained public parks, open space, and recreation facilities are essential elements of Denton's image and quality of life. Parks and open space help to protect the social, economic, and aesthetic qualities that Denton values. At present the City of Denton's parks system includes just over 4,000 acres of parks and open space. More than half of this acreage lies within the Clear Creek Natural Heritage Center, the 2,700-acre preserve opened in 2009 that provides an integral piece of achieving the City's environmental vision and provides an important outdoor recreation facility for the city.

Denton Overview

- Official Website of Denton, Texas
- Population: 113,383 (2010 Census)
- Land Area: 89.316 sq mi (231.33 km2)
- Parks and Recreation Department
- Public Library
- Weather Today in Denton

History

- History of Denton
- Courthouse-on-the-Square Museum



Courthouse on the Square

What to See, Sightseeing Tours, Value Packages and Passes, Tourist Information

- Visitors Guide
- Calendar of Events
- Trip Advisor Attractions in Denton

Where to Eat

- Yelp
- Local restaurant listings
- Make online restaurant reservations

Flower Mound

Flower Mound is located approximately 20 miles (32 km) northwest of Dallas and 25 miles (40 km) northeast of Fort Worth on the border between Denton and Tarrant counties. The town is located almost entirely in Denton County; however, it has areas that extend into Tarrant County. Situated on the basin of the Trinity River, the town encourages conservation development projects to protect and preserve existing open space, vistas, and natural habitats, while allowing for controlled growth. The historic site of 12 acres of the native Great American Black Land Prairie is named "The Flower Mound", for the profusion of wildflowers that grow there.



With its moderately affluent population and proximity to the Dallas—Fort Worth metroplex, Flower Mound has used a smart growth system for urban planning and has recently experienced more rapid light industrial growth to match the growing needs of the primarily residential community. In 2012, Flower Mound was ranked at #8 as one of the Best Dallas Suburbs according to D Magazine.

Flower Mound Overview

- Official Website of Flower Mound, Texas
- Population: 64,669 (2010 Census)
- Land Area: 41.39 sq mi (107.2 km2)
- Parks and Recreation Department
- Public Library
- Weather Today in Flower Mound

History

• History of Flower Mound

What to See, Sightseeing Tours, Value Packages and Passes, Tourist Information

- Visitors Guide
- <u>Calendar of Events</u>
- Trip Advisor Attractions in Flower Mound

Where to Eat

- Yelp
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IN CASE OF EMERGENCY DIAL 911 FOR FIRE, POLICE & AMBULANCE

Emergency personnel will ask for the fo	ollowing information so keep this page close to your phone:
NAME ADDRESS PHONE	
	not hang up. The police will automatically be dispatched to your ems. Explain to the Operator the call was an accident.
	SON CONTROL 1-800-222-1222 MAL POISON CONTROL 1-888-426-4435
Other Important Numbers:	
PRIMARY CARE PHYSICIAN	
WORK PHONE NUMBER	
as replacing a broken street-lamp or re	cy to reach any Flower Mound agency, or to request a City Service

Safety and Security

While Denton and Flower Mound are relatively safe, it is still a major city. Like every major metropolitan area in the USA, there is some crime.

Take basic precautions: lock your car, lock your doors and windows in your home, be aware of strangers and things that just don't seem right. It is always better to be cautious.

Urgent Care Centers

An Urgent Care Center is different than a Hospital Emergency Room. An Emergency room would be in an absolute emergency. You may visit an Urgent Care Center if, for example, you have a terrible ear ache and need medicine immediately but your Primary Care Physician's office is closed. Many Urgent Care Centers have extended hours and are open early morning until late evening during the week and also some weekend hours. Be sure to refer back to your health insurance company to clarify which urgent care centers and primary care physicians you are allowed to visit using your health insurance. Your insurance card should have a toll-free 1-800 number on the back for you to call and ask questions and clarify which urgent care center would be closest for you. Please always carry your insurance card with you!

Hospital & Clinics

- <u>Texas Health Presbyterian Hospital Denton</u>
- Texas Health Presbyterian Hospital Flower Mound
- Denton Regional Medical Center
- <u>Dallas Medical Center</u>

Pharmacies

There are several major pharmacy chains the area. Click on "Store Locator" and enter your zip (postal) code to find the pharmacy near you. Check for hours of operation. Also the main grocery stores and Superstores such as Target, and Wal-Mart have full service pharmacies.

- Walgreens
- CVS
- Rite Aid

HOUSING

A lease is an agreement that outlines the obligations of the owner and the tenants of a house or apartment. It is a legally binding document, so it is important for you to know the exact terms of the lease agreement before you sign it. Please do not sign a lease without reviewing it with your IOR DS Consultant.

Rental Agents

In most situations, your IOR DS consultant will partner with a local realtor to have access to the most current and extensive property listings as well as the realtor's expertise in preparing and negotiating leases. This agent receives a commission for their assistance, in most US locations this commission is paid by the Landlord, not the tenant. Your IOR DS Consultant will discuss this with you.

Renter's Rights

Tenants who lease or rent property are protected against discrimination by <u>The Fair Housing Act</u>. If you think your rights have been violated, you may write a letter or telephone the Housing and Urban Development (HUD) office nearest you. You have one year after the alleged violation to file a complaint with HUD, but you should file as soon as possible.

While you can generally expect the same service from landlords, it's important to know your state's laws. Each state and most major cities have their own tenant rights, laws and protections. Here are Texas'.

You can also visit the <u>HUD website here for a full guide to renters' rights by states</u>.

If your rental property ever suffers any defects that make your place uninhabitable, your landlord has a duty to fix it. While some apartments let you make online requests for repairs, as well as provide a phone number for "emergencies," always make sure you document your request in writing. The landlord will then have a certain amount of time to make those repairs.

Privacy

You have the right to privacy. While the landlord owns the property, they can't access it anytime they want. All states have laws stating renters have a right to privacy while renting. Pretty much the only time the landlord can come into your rental without permission or notice is when they're responding to an emergency that threatens injury or property damage.

Any other time the landlord wants to enter your apartment, they need to have your permission and in most cases give you 24-hours' notice before entering.

What to expect from the landlord:

In most states, you are legally entitled to:

- Safe structural elements including floors, walls, roofs, and secure doors and windows.
- Privacy as described above.
- All electrical, plumbing, heating, and air conditioning systems function.
- Working hot and cold water.

- Exterminating infestations of rodents and other insects.
- Access to trash receptacles.
- Landlords cannot discriminate based on race, gender, sexual orientation, or disabilities.
- Apartment buildings sometimes come with laundry and dryer machines in the basement.
- Water, electricity, and gas bills are up to you to pay. Your IOR DS consultant will assist you with this process.

Utilities and Appliances

Your IOR DS Consultant will assist you or provide information on connecting your utilities. It is possible some will be included in your rent, but typically most are not.

Recycling

<u>City of Denton</u> and <u>City of Flower Mound</u> provide weekly trash and recycling collection to residential customers. Curbside trash and recycling carts are emptied once a week on your collection day.



The Lease Process

Review your housing budget with your IOR DS Consultant

Your IOR DS Consultant can help you understand what kind of property you can afford. You also need to take into account that you may be responsible for some of the utility costs of your rental.

Know what you want

What are you looking for in a property? Do you want a studio or a single bedroom? Maybe you want to rent a single family home? Do you need the property to come with appliances, including washer and dryer? Do want it to be close to school or your work? Do you want it to be within walking distance of retail, like groceries or coffee shops? Are you looking for a child friendly area?

Keep in mind that outside of the city center in major cities, there is not much public transportation and most locals drive everywhere.

Identify potential apartments

IOR offers home finding services to aid you with this process. Your consultant may work with a local broker who will help to organize appointments and visit properties. They will also assist in the rental application and the leasing process.

Common Abbreviations and Acronyms used in rental housing listings

<u>Acronym</u>	Meaning	<u>Acronym</u>	Meaning
24-hr mtn	24-hour emergency maintenance	LA	Living area
AC or A/C	Air conditioning	LR	Living room
Appls	Appliances	MBR	Master bedroom

Apt	Apartment	МВТН	Master bathroom
ВА	Bathroom	Neg	Negotiable
BR	Bedroom	Ofc	Office
Bsmt	Basement	OSP	Off-street parking
CAC	Central air conditioning	Pkg	Parking
DA	Dining area	PM	Property manager (management)
Det	Detached	Pvt	Private
Dk	Deck	Pwdr rm	Powder room (1/2 bath)
DR	Dining room	RE	Real estate
Dw (D/w)	Dishwasher	Renov	Renovated
Eff	Efficiency	Rf	Roof
EiK	Eat-in kitchen	Rm	Room
Fin bsmt	Finished basement	SF	Single-family
FDR	Formal dining room	SFA	Single-family attached
FHA	Fair Housing Act	SFD	Single-family detached
FMR	Fair market rent	Sp, Pl (S/p)	Swimming pool
FP	Floorplan	Sq. ft	Square feet
Gar	Garage	Th (T/H)	Townhouse
H/A	Handicapped accessible	Vw (vu)	View
H/W	Hardwood floors	W/A	Wheelchair accessible
Hi ceil	High ceilings	W/W	Wall-to-wall carpeting
HVAC	Heating, ventilation, and air conditioning		

Visit

Make this process as efficient as possible by visiting as many potential properties as you can in one or two days. Try to go sometime during the week if possible. Your IOR DS consultant will work with you to set an appropriate schedule and to ensure that the properties you visit meet your needs as closely as possible.

What to do once you're there

As you look at the rental unit, be sure to ask a lot of questions. While you should keep small concerns to yourself about the unit while looking at it, feel free to ask the landlord or apartment manager any questions you might have that will help in your decision. Here are some possible questions you may consider asking:

- What's the monthly rent?
- Are any utilities included with the rent?
- How much is the security deposit?
- When is rent due? Do you have auto-pay?
- What's the make-up of the other tenants? Are they mainly younger students? Married couples with families? Older folks?
- What's the parking situation like? Do you pay for a parking spot?
- Do you take care of small maintenance issues or am I responsible for some of the repairs in the property?
- Am I able to re-paint the walls or make other modifications?

Again, be friendly and polite when you ask these questions.

The Application

The next step in the leasing process for an apartment is to submit a rental application for the location you want. The manager or landlord will be able to give you the application as well as anything else that they may need to have filled out. Your IOR DS Consultant will assist with this process. For a single family home there will likely be a rental application.

You will need your passport, Social Security number, and proof of employment. Some landlords may charge you an application fee which could be between \$20 to \$400 dollars, depending on the landlord. This could be a combination of an application fee and move-in fee.

Once you've done this, it can take up to a few days to hear back from the property manager. Once your application has been approved the lease approval process will begin with IOR and likely your employer.

Signing the lease

DO NOT SIGN THE LEASE until your IOR DS Consultant has reviewed it in full and given their approval.

The lease is a binding contract, so it is very important to pay attention as a leasing agent goes over it with you. It is perfectly normal for you to take your time and read all the fine print for yourself. If you are working with an IOR DS Consultant, make sure to talk with them and receive approval before signing. You will also be given a copy of the lease to take with you and keep for your records, but it is very important to know everything included in your lease from the start.

Some things to look for in a lease:

- Term of the lease and any important dates such as when the rent is due.
- Extra fees for parking spaces or storage, garbage collection, and pets.

- Information regarding utility providers and whether you or the landlord is responsible for those bills.
- Notification requirements in case of renewal.
- Requirements/responsibilities of the tenants to do routine repairs such as lawn maintenance, cleaning or notification of repairs.
- Clauses that allow the landlord to change the terms of the lease after it is signed.
- Restrictions that would prevent you from living normally or comfortably in the home.

Sometimes landlords will ask for a security deposit before you sign the lease. This is normal, but you shouldn't pay in cash. Make sure all payments are made out as a check or money order just in case.

What to expect from the lease

Most leases in the United States include the following or a variation thereof:

- Your employer requires that all leases include a Break Clause in case you are transferred for work or personal needs.
- Contracts will often be for periods of a year or more.
- Minimum stay. Typically three fourths of your lease contract time. If you choose to move out before this date, you will lose your security deposit. If you move out afterwards, you are still required to give a specified number of days notice.
- Security Deposit. Landlords will expect you to leave them with a deposit (usually about one to
 two month's rent) that they will hold for the duration of your lease. You will receive your
 security deposit back at the end of the lease provided you don't break any specific clauses in
 your lease, such as moving out without proper notice, not paying rent, causing damages to the
 property, etc.
- Landlords should not be given unchecked access to your apartment. If there isn't anything in your lease about landlord's rights to enter the leased premises, suggest the following clause:

Entry by the Landlord. Landlord or his agent will not enter Tenant's home except to deal with an emergency; to make necessary or agreed repairs; to supply necessary or agreed services; or to show the unit to potential purchasers, tenants, or repair persons. Unless there is an emergency, Landlord will give Tenant at least 24 hours' written notice of the date, time, and purpose of the intended entry and will schedule entries during normal business hours, Monday–Friday.

Most landlords will be hard-pressed to say no to such a reasonable clause. If the landlord refuses, it's a sure sign that he won't be reasonable in other respects, too. Continue on in your housing search.

Moving In

On your selected move-in date, after the lease has been signed, and deposits have been paid...you should be given your keys and more than likely a move-in form to fill out. Your IOR DS Consultant will assist you with an initial walk through of your apartment. Look for dings in the walls, cracked windows, or other irregularities and report them on this form. This will indicate that these things were there before you moved in and you will not be held responsible for them at the end of the lease term.

Get Renter's Insurance

Renter's insurance covers any loss to your personal property due to robbery or accidents. It also covers any damage you might cause to other tenant's property. For example, let's say your washing machine springs a leak and water seeps through the floor and ruins your neighbor's antique dresser. Renter's insurance would cover that.

Renter's insurance will cost approximately about \$15-125 a month, less if you tack it onto another policy (like auto) you have with an insurance company. A few popular options are <u>Allstate</u> and <u>StateFarm</u>.

LOCAL REGISTRATION

Social Security and Social Security Procedures

United States Social Security Administration 1-800-772-1213

www.ssa.gov

Upon arrival in the United States, employees holding work visas will be required to apply, in person, for a Social Security number. The Application for a Social Security Card (SS-5) can be used by anyone who has never been issued a card, needs a replacement card or has changed his or her name. Your IOR Destination Services Consultant will assist you with this process and can answer any questions you might have.

THIS SERVICE IS FREE.

To get an original number and card, you'll need to complete an Application for a Social Security Card (Form SS-5) http://www.ssa.gov/online/ss-5.pdf, and show the following documents IN PERSON at the local social security office.

- Passport
- I-94
- Work Visa
- Any other documents received by US Immigration

If all of your information is confirmed, your Social Security card will arrive in the mail in approximately 2-4 weeks. Several days after you have successfully completed the application process, you may be able to take your identification with your receipt, back to the Social Security office to inquire about your Social Security number before you receive your card.

L-2 Visa Employment Opportunity Law Changes

The L-2 visa allows the dependent spouse and minor, unmarried children of qualified L-1 visa holders to enter into the U.S.

Changes took place on July 27, 2006 that apply to spouses of L-1 Visa holders in the US on an L2 Visa. Prior to that date, spouses on L-2 Visas were not permitted to obtain a social security card and were denied the right to be employed in the US. The law change now permits L-2 Visa holders (spouses only, not dependent children) to work on a full-time basis in the U.S. with proper employment authorization from the US Citizenship and Immigration Services (USCIS).

The L-2 Visa holder must apply for a social security card in addition to applying for an Employment Authorization Document before they can begin employment.

Social Security Numbers

The Social Security Administration (SSA) has issued guidelines, which permit E-1, E-2, and L-2 spouses to obtain Social Security Numbers without having to first obtain Employment

Authorization Documents (EADs) from the CIS. They must show proof that that their spouse is in E-1, E-2 or L-1 status, and present an original marriage certificate, in the native language. However, before they are authorized to work, they must obtain an EAD. The new SSA guidelines are online here.

Employment Authorization Document (EAD): L-2 Visa holders can apply for this document utilizing USCIS Form 1-765, Application for Employment Authorization. They must provide the following forms of identification: valid passport, 1-94 Arrival-Departure Document, Marriage Certificate from home country, two identical, and color photographs taken within 30 days of application. Currently, the process from application to EAD issue takes 3 to 4 months. The L2 Visa holder may also engage in full-time study in the US. A dependent child still may not apply for an EAD card except in cases of severe hardship. Local offices are open Monday thru Friday 9am to 4pm.

Notice Social Security offices are closed on all US Federal holidays.

Obtaining a driver's license

In the US, a driver's license is issued by each individual state and not by the federal government in Washington DC. Since there is no national identity card in the USA and many Americans don't have a passport, a driver's license issued by your state is the only official piece of identification for many citizens. Since 9/11, you will need to show a valid driver's license to enter many big office buildings.

New Texas residents can legally drive with a valid, unexpired driver license from another U.S. state, U.S. territory, Canadian province, or qualifying country for up to 90 days after moving to Texas.

Prior to the end of the 90 day grace period, a new Texas resident must apply for a Texas license in person at any driver license office to continue to drive legally. When applying for the new Texas license the individual must surrender any unexpired driver license in their possession from another U.S. state, U.S. territory or a Canadian province. Specific information on driver license and reciprocity with other countries here.

- For information on how to obtain a driver's license, see the website of the <u>Texas State</u>
 Department of Public Safety.
- General Information about driver's licenses
- Special information for drivers from other nations

Your Destination Services Consultant will assist you with the proper procedure.

SCHOOLS IN YOUR AREA

Generally, to register your child for school you will need to have a passport and/or birth certificate, proof of immunizations, any applicable past school records and proof of residency. Most public schools have boundary areas, and you must show proof (i.e. copy of lease or home purchase agreement) to be allowed to register in that particular school. Please always confirm requirements with the school you are interested in before assuming that your child will be able to attend that school.

Grade level in the public school system is determined by the age of the child. Typically, the child must be 5 years old by September 1st to enter kindergarten. School districts may be very strict about the age requirement, but inquire with the school district you are interested in to determine if there are any exemptions for foreign students who are ahead in grade level. You may also want to ask about any gifted or advanced programs as well as their English as a Second Language (ESL) Programs. Some elementary schools also offer a pre-Kindergarten program for children who miss the September 1st requirement. You may inquire at the school districts for availability.

Contact your IOR Destination Services Consultant for more assistance with schooling questions.

Public Schools

<u>Denton Independent School District</u> encompasses 180 square miles and contains all or parts of 17 cities, communities or major developments. Denton ISD includes three comprehensive high schools, seven middle schools, 22 elementary schools, two early childhood centers, an alternative high school, an advanced technology complex, and other specialized schools and centers. Denton ISD schools offer the International Baccalaureate programme.

Other top schools in the area:

- <u>Flower Mound High School</u> Great School Rating 9 part of the Lewisville Independent School District.
- Guyer High School Denton Great School Rating 8
- Argyle High School Great School Rating 10
- Marcus High School (in Flower Mound) Great School Rating 9

Private Schools

There are 56 private schools in Denton County, serving 9,505 students, and 12 private high schools in Denton County, serving 4,797 students. A few to consider:

- Selwyn College Preparatory School
- Corinth Montessori School PreK through elementary
- Link to private schools in the Denton area
- Link to the 12 private schools in Flower Mound, TX, serving 2,469 students.

Additional resources to compare Public and Private schools, view ratings, reviews and test scores

- www.greatschools.org
- <u>www.eschoolprofile.com</u>
- www.schooltree.org

Area Universities

The area is especially proud of its two universities and community college and the educated workforce that they provide. More than 55,000 students attend Denton's two university flagship campuses and neighboring community college. Boasting several national top ten programs, these comprehensive educational facilities provide a wealth of expertise and resources to businesses and the community.

- North Central Texas College Denton
- University of North Texas- Denton
- Midwestern State University Flower Mound



North Central Texas College

BANKING

Checking and Savings Accounts

To open a local checking or savings account you will need the following information:

- Two forms of picture identification including but not limited to your passport, driver's license or work ID.
- Social security number
- Local mailing address. You may use your office address as your mailing address, but be prepared to call your bank branch as soon as you have your permanent address.
- Letter of Employment
- Cash for the initial deposit can range from \$25-\$150 dollars.

Major U.S. Banks

Below is a list of links to some of the larger U.S. banks. Not every bank is represented in all U.S. locations; in some cases you may find that the local bank is a better option for you than some of the larger banks. Your IOR DS Consultant can help you in selecting a bank by sharing the various options available locally.

- Bank of America
- Bank of the West
- Chase
- Citibank
- HSBC
- TD Bank
- US Bank
- <u>List of banks in Denton</u>
- List of banks in Flower Mound

PUBLIC TRANSPORTATION/DRIVING

Denton and Flower Mound have immediate access to highways, air, and rail, and is strategically positioned within the Dallas/Fort Worth Metroplex.

Area Public Transportation

<u>Denton County Transportation Authority</u> (DCTA) provides public transportation in Denton and between Denton and Dallas, offering passenger rail via the A-Train (connects to DART Rail in Carrollton), bus service via Connect, and a commuter vanpool program.

Area Airports

Dallas is served by two commercial airports: Dallas/Fort Worth International Airport (DFW) and Dallas Love Field (DAL). DFW International Airport is located in the suburbs slightly north of and equidistant to Downtown Fort Worth and Downtown Dallas. In terms of size, DFW is the largest airport in the state, the 4th largest in the United States and 6th largest in the world; DFW International Airport is larger than the island of Manhattan.

In terms of traffic, DFW is the busiest airport in the state, 5th busiest in the United States, and 6th busiest in the world. The headquarters of American Airlines, the 3rd largest air carrier in the world behind United Airlines and Delta Air Lines, is located less than a mile from DFW within the city limits of Fort Worth. Similarly, Love Field is located within the city limits of Dallas about 6 miles (10 km) northwest of Downtown, and is headquarters to Southwest Airlines, the largest domestic airline in the United States.

Map Websites

- www.maps.google.com
- www.mapquest.com

AAA Travel Protection

AAA is a membership organization that offers benefits such as roadside service and towing, discounts on car products and services, maps, reference materials, etc.

Call 1-800-352-5382 for additional information and cost. www.aaa.com

LIVING AND SHOPPING

TV, Cable, Telephone, and Internet

The main service providers for TV cable, landline telephone and internet all offer combination packages. They are in stiff competition with each other, so special offers change monthly, sometimes even weekly.

- AT&T
- Comcast
- DirecTV
- Dish

Mobile Phones

There are four major wireless carriers in the US.

- AT&T Wireless
- Verizon Wireless
- Sprint
- <u>T-Mobile</u>

Computers, Electronics, Cameras

- Best Buy is a national chain. Apart from sales, their Geek Squad repairs PC computers.
- Fry's Home Electronics
- Apple Stores retail locations
- TigerDirect

Housewares and Furniture

- Bed Bath & Beyond
- <u>Ikea</u>
- Home Depot
- Pottery Barn
- Williams-Sonoma
- Rooms to Go
- The Container Store

Shopping

- S.H.O.P. Denton!
- Shopping in Flower Mound

Berries, Farm & Produce Stands

- Denton Farmers' Market
- Flower Mound Farmer's Markets

PET RESOURCES

Pet License

Currently, dogs, cats, and ferrets are the only animals that require <u>annual registration</u> in Denton. Town of Flower Mound ordinances require that all pets be registered annually. Registration in <u>Flower Mound</u>.

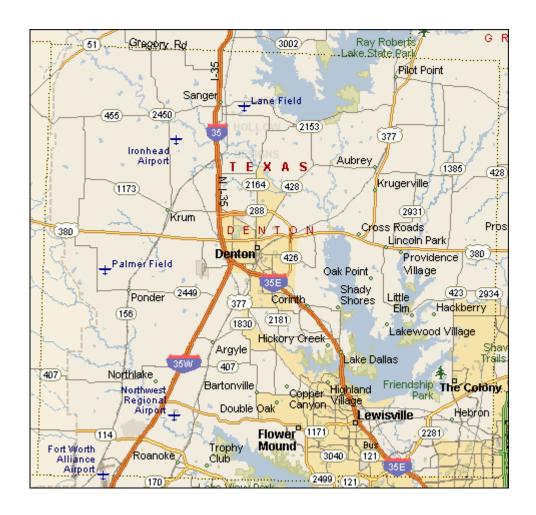
Dog Friendly Parks

- Wiggly Field Dog Park Denton's park offers separate fenced areas for large dogs and small/shy dogs, human and pet drinking fountains, and paved parking.
- Hound Mound Dog Park Flower Mound's 5-acre dog park located in Heritage Park.

Veterinary Clinics

- <u>Denton Veterinary Center</u>
- <u>Lone Star Vet Clinic</u> Flower Mound
- Find A Vet
- VCA Animal Hospitals





TRANSFEREE RESOURCES

Volunteer Opportunities

- Volunteer Match
- United Way

Parent & Children Resources

• Mom's Clubs - social groups offering events and outings with mothers and their young children.

Smart Phone Apps for Travel:

- <u>Uber</u>: Similar to a taxi service but all web based. Payment also handled online, do not pay or tip driver directly. Uber driver knows your approximate location based on your phone GPS.
- <u>Lyft</u>: Wherever you're headed, count on Lyft for rides in minutes. The Lyft app matches you with local drivers at the tap of a button. Just request and go.
- Apple Maps: Map by direction
- Map Quest: Map by direction
- <u>Waze</u>: Community based traffic & navigation with alternate route suggestions
- <u>CityMaps2Go</u>: The #1 travel app lets you discover exciting new places. Beautiful photos and insider tips at the touch of a button. You will receive stories about places you like and can instantly save and find them on your maps and in your lists.

Smart Phone Apps for Communication:

- WhatsApp: Free local & international Real Time messaging
- <u>Line</u>: Exchange free instant messages with friends whenever and wherever with one-on-one and group chats. LINE is available on all smartphone devices (iPhone, Android, Windows Phone, Blackberry, Nokia) and even on your PC.
- <u>Viber</u>: Free text, calling, photo messages and location-sharing with Viber users. No registration, alias or invitations required. Instantly integrates with your own contact list. Best-quality mobile calls using 3G or Wi-Fi.
- <u>Skype</u>: Stay in touch with your family and friends for free on Skype. Download Skype today to chat and call on desktop and mobile.

Smart Phone Apps for Local Information/Reviews:

- Angie's List: Referrals for doctor, dentist, child care, maid, mechanic, painter, plumber, etc.
- Yelp! : Find local businesses, restaurants, bars, clubs, events, etc. with map, lists, and reviews
- <u>Next Door</u>: Neighbors share community events, items for sale, recommendations for babysitters, doctors and handymen, crime reports, ideas about how to improve their neighborhood and more.
- Meet Ups: Meetups are neighbors getting together to learn something, do something or share something. Cultural groups advertise gatherings here as well.

Smart Phone Apps for Weather:

- <u>WTHR13</u>: Local weather and closings; includes radar and forecast
- <u>Weather Channel</u>: National and international time, temperature & weather
- <u>Tornado</u> : Set up tornado alerts & siren

US IDIOMS

Idioms are words, phrases, or expressions that are not taken literally- they have meaning beyond a literal translation of the words. Idioms are generally used in casual, familiar conversation but can also come up in certain business settings. Here are some examples of commonly used American English idioms:

better off - in a more fortunate position	(to) lose one's touch - to no longer be able to do something well		
Big deal! - So what? That doesn't really matter.	made of money - very rich		
(to) blow things out of proportion - to exaggerate; to make more of something than one should	needless to say - obviously		
(to) call it a night - to stop an activity for the rest of the night	piece of cake - very easy		
dime a dozen - so plentiful as to be nothing special; common	(to) pitch in - to help		
(to) do the trick - to achieve the desired results	(to) pull an all-nighter - to stay up all night to do work		
(to) give someone the cold shoulder - to ignore someone on purpose; to snub someone	rule of thumb - a useful principle		
(to) get the ball rolling - to get started	(as) sharp as a tack - very intelligent		
(to) go back to the drawing board - to start a task over because the last try failed; to start again from the beginning	(to) sit tight - to wait patiently		
happy camper [slang] - a happy person; a satisfied participant	(to) stab someone in the back - to betray someone		
(to) have a heart of gold - to be very kind and giving	(to) tell someone off - to scold; to tell someone in strong words what one really thinks		
(to be) head over heels in love - very much in love	When pigs fly! [slang] - never		
(to) hit the nail on the head - to be right	(to) twist someone's arm - to persuade someone; to convince someone		
(to) learn the ropes - to learn the basics			
(to) rearrithe ropes to rearrithe susies	(to be) up in the air - not yet determined; uncertain		

Many common American idioms come from sports, here are some examples:

strike out- to fail or to do poorly at something (baseball)

(to) call the shots- to make the decisions; to be in charge (basketball)

ballpark- a guess or an estimate (baseball)

down and out- lacking money or prospects; penniless or destitute (boxing)

down to the wire- to the very end or last minute (horse racing)

drop the ball- to make an error, to miss an opportunity (football, baseball, rugby)

hands down- with great ease; unconditionally; often (and originally) in the phrase "to win hands down" (horse racing)

- (to) have someone in your corner- to have the support or help of someone (boxing)
- (to) hit it out of the park; home run- to be wildly successful, to do a great job (baseball)

To learn even more idioms, visit the following links:

- <u>Everyday American English Idioms</u> with example sentences.
- Useful Idioms for Lower-Intermediate to Advanced Students (Teacher's Resource)
- Idiom Site A-Z
- Sports Idioms
- English Language Learning: American English Idioms

PUBLIC HOLIDAYS

Holidays can be confusing as there are national (federal) holidays, bank holidays, state holidays. Verify those in your area with Human Resources at your place of business, especially before planning vacations or weekend get-aways!

Federal Holidays listed through 2020

State of Texas Holidays

The following are federal holidays in the United States and need to be treated as such by employers:

New Year's Day
 January 1*

Memorial Day
 Last Monday in May

Independence Day
 July 4*

Labor Day
 First Monday in September

• Columbus Day Second Monday in October

Veterans' Day
 November 11*

Thanksgiving Day
 Fourth Thursday in November

• Christmas Day December 25*

^{*}If a holiday falls on a Sunday, the day following is observed as the legal holiday.